

**Fourth Meeting of the Kirkstall Neighbourhood Forum at
Paxton Hall on Tuesday 27 September 2016 at 7:30pm**

Revised Agenda

Informal discussion: Refreshments will be provided. The KNF Board want start the meeting with a less formal discussion or “workshop” where there is more opportunity to move around, meet people and talk in smaller groups. They suggested the following initial topics, where we have arranged some simple displays to start the debate:

footpath network	(Leeds outer ring road to Kirkstall viaduct, Leeds Waterfront Strategy)
Kirkstall riverside	(bridges, canoe course, farm, footpaths, flood defences, St Ann’s Mill)
parking	(match days, grass verges, overall shortage of spaces)
poverty	(Leeds Debt Forum, Community Hub, self-help groups)
traffic problems	(St Ann’s Lane, Queenswood Drive, Kirkstall Lane, Morris Lane, Bridge Road gyratory system, any additional problem areas?)

We will see how this goes. When people have had enough we can revert to a more formal session to ratify any decisions that people want to record. We will also take suggestions for future topics.

We anticipate that new members may want to register on the night, and that some people might have questions about procedure. We must collect an accurate attendance list.

- (1) **Election of a Chair:** Propose John Liversedge, who chairs the Board.
- (2) **Apologies for absence:** Wendi Carson, John Hall, Liz Minkin, Mandy Long, Stuart Long, Fiona Venner, Lucinda Yeadon.
- (3) **Endorsing the list of members:** The meeting is asked to approve new members who joined by email before the meeting (Sue Buchan, Alleyne Ellis, Sally Postlethwaite and Sue Taylor) plus those who register on Tuesday night.
- (4) **Minutes of the Third Public Meeting held on 8 June 2016** (attached).
- (5) **Matters arising from the minutes.**
- (6) **Summary report on recent Board Meetings held to date** (to follow).
- (7) **Matters arising from the summary report.**
- (8) **Timetable:** at the August Board Meeting, Ian Mackay (LCC Planning Dept) proposed the following timetable for producing a Neighbourhood Plan:
 - (i) immediate **engagement** with residents throughout the plan area, often working in small groups and including a skills audit that maximised local input,
 - (ii) production of a multi-topic **intentions document** in January 2017 with optional priority projects,
 - (iii) production of a **draft plan** in spring 2017 with consultation over the summer
 - (iv) publication of a **pre-submission** neighbourhood plan in January 2018
 - (v) leading up to a **referendum** coincident with the local elections in May 2018.

Members are asked to endorse this timetable.
- (9) **Site visits to areas of interest:** the Board suggest Abbey Mills, St Ann’s Mills, Burley Mills Allotments, Kirkstall Valley Nature Reserve, Goitside Walks, Kirkstall Forge, Hawksworth Wood & Oil Mill Beck. *Suggested dates and times?*
- (10) **Any other business**, notified to the Chair.
- (11) **Dates, times and venues for future open meetings.**