

Second Meeting of the Kirkstall Neighbourhood Forum at Milford Sports Club on Tuesday 5 April 2016 at 7:30pm

Draft Agenda

Introduction and Questions: Refreshments will be provided. We anticipate that new members may want to register on the night, and that some people might have questions about procedure. We must collect an accurate attendance list. Time estimate 15 minutes, but we will ensure that everybody has chance to read the papers and that anybody who wishes to register as a member is able to do so before the formal business starts.

- (1) **Election of a Chair for this evening.** Propose John Liversedge, who chairs the Board.
- (2) **Apologies for absence:** Elizabeth Minkin
- (3) **Endorsing the list of members:** The meeting is asked to approve new members who have joined by email before the meeting, plus those who register on Tuesday night.
- (4) **Minutes of the Inaugural Meeting on 5 January 2016** (attached).
- (5) **Matters arising from the minutes.**
- (6) **Summary report on the Board Meetings held to date** (attached).
- (7) **Matters arising from the summary report.**
 - a. Finance
 - b. Website
 - c. Recruitment
 - d. Working parties
 - e. Boundary dispute
 - f. Any additional issues
- (8) **Election of two Board members:** The Board is the *servant* of the Forum. Its duties are to carry out the wishes of the Forum between meetings, publicise Forum activities, recruit new members and prepare for the next meeting of the full Forum. The Board elects its own officers. Paul Long is disqualified for non-attendance and Stuart Long resigned after the last Board Meeting, so at present we have 12 out of 14 members, and there are two vacancies to fill. There are 8 men and 4 women and we should consider gender balance. Nominations have been received for Michael Park and Fiona Butler, and further nominations are invited from the floor.
- (9) **Questionnaire:** This is intended to identify like-minded people who might want to join a working group. It isn't necessary to complete every box, only those that interest you. The electronic version that was emailed to members, or downloaded from the website, can be completed on screen and submitted by clicking the submit button at the bottom of the page. Alternatively, save it as a PDF file and email back to info@kirkstallforum.org
- (10) **Discussion paper:** This is intended to stimulate debate. We are a long way from taking policy decisions, but it is good to confront some of the issues that will arise.
- (11) **Dates, times and venues for future meetings.**