

# Inaugural Meeting of the Kirkstall Neighbourhood Forum at Paxton Hall on Tuesday 5 January 2016 at 7:30pm

## Draft Minutes

**Present:** (44) Helen Ashman, John Barron, Naomi Batten, Graham Bellamy, Mike Bird, Richard Bolam, Tom Brannigan, Melody Brewer, Kate Broughton, Helen Capocci, Wendi Carson, Sam Clarke, James Corah, Barbara Daines, Paul Foster, John Hall, Steve Harris, Barbara Houghton, Sheraz Hussain, John Illingworth, Isobel Jokl, Judith Judd, Sylvia Landells, Daniel Lipzith, John Liversedge, Paul Long, Stuart Long, Philip Marken, Amy McAbendroth, Sam Meadley, Michael Park, Paul Quarmby, Adele Rae, Mary Rennie, Stephen Rennie, Matthew Skelton, Katherine Smith, Austin Stanway, Ken Stratford, Amy Thompson, Fiona Venner, Wallace Wheatley, Lucinda Yeadon and Freya Young.

**In attendance:** Ian MacKay (LCC Planning Department)

**Introduction and Questions:** Copies of the inaugural meeting agenda, existing membership lists, LCC site allocations map for Kirkstall, and the 2010 "Vision for Kirkstall" report were circulated to all present. Members introduced themselves to each other. Ian Mackay and John Hall explained the Neighbourhood Planning process and answered questions from the audience. The formal business commenced at 8pm.

(1) **Election of a Chair for this evening:** Michael Park was elected as the Chair.

(2) **Apologies for absence:** (12) Emma Browne, Fiona Butler, Chris & Mandy Long, Kathryn Lunn, Elizabeth Minkin, Dean Mitchell, Kevin Ritchie, Pauline Scholey, Paddy Sheeran, Gloria Simons, Matt Sykes-Hooban

(3) **Endorsing the list of members:** The meeting approved lists of 113 members (attached) which include the people who subscribed to the original application submitted last July, those who subsequently joined by email before the inaugural meeting, those who sent their apologies and those who registered for the first time at the meeting.

(4) **Election of a Board:** The meeting agreed to change the published constitution and elected a board of 14 members: Graham Bellamy, Tom Brannigan, Wendi Carson, James Corah, Steve Harris, John Illingworth, Daniel Lipzith, John Liversedge, Paul Long, Stuart Long, Amy McAbendroth, Adele Rae, Katherine Smith and Ken Stratford.

(5) **Review of rules and policies:**

- a. **Constitutional amendments:** see item 4 above
- b. **Initial spending priorities:** this issue was remitted to the Board.
- c. **Website and bulletin board:** John Illingworth explained that the interim website and email is currently hosted by A-Q which is a well-known ISP (Internet Service Provider) based in Hunslet. A-Q has particular expertise in SMS text messaging, which may become important if we achieve a diverse membership. There was a discussion about the website name (URL). Some members wanted a longer and more descriptive URL, but others favoured a short title that is easier to type on smart phones and tablets. This issue was referred to the Board. Members were

reluctant to spend large sums on website design and agreed to retain the current low-cost system pending a detailed review. Members recognised the importance of data security and working to recognised professional standards including HTML5, PHP and MySQL. The Board was asked to monitor and review progress.

- d. **Boundary dispute:** About 300 houses, flats and maisonettes in the Foxcrofts, Queenswood Drive, Queenswood Gardens, Queenswood Rise and Queenswood Road are presently allocated to the Headingley Neighbourhood Plan. This creates problems for the Queenswood Tenants and Residents Association (QTARA) whose operating area is split in half. Graham Bellamy warned that a similar issue might arise in reverse if West Park Residents' Association decided in future to apply for designation as a Neighbourhood Forum. Members asked the Board to negotiate with Headingley, seeking a more satisfactory solution.
- (6) **Possible topics for discussion:** There was a request to add Nature Conservation to the list of topics for discussion. Members also requested that a more concise description of the neighbourhood planning process, with an approximate timetable should be published on the website. In view of the lack of time for debate on this occasion the Forum agreed to return to these issues at the next full meeting.
- (7) **Dates, times and venues for future meetings:** It was agreed that the Board would meet as soon as possible in order to prepare for a meeting of the full Forum in approximately two months time. The detailed arrangements were remitted to the Board.

The meeting closed at 9:10pm.

Cllr John Illingworth  
8 January 2016

## Members approved at the Inaugural Meeting 5 January 2016.

forename	surname		forename	surname		forename	surname
Lynette	Aaron		Madge	Hague		Ilinca	Pirvulescu
Nick	Anderson		John	Hall		Andrea	Purdy
Helen	Ashman		Steve	Harris		Paul	Quarmby
John	Barron		Naomi	Henderson		Adele	Rae
Sandra	Barry		Susan	Hopkins		Cynthia	Ramsden
Naomi	Batten		Barbara	Houghton		Mary	Rennie
Graham	Bellamy		Angela	Hulme		Steven	Rennie
Mike	Bird		Sheraz	Hussain		Howard	Richman
Richard	Bolam		John	Illingworth		Tom	Ridley
Jean	Bosomworth		Isobel	Jokl		Evelyn	Roberts
Tom	Brannigan		Judith	Judd		Claire	Rose
Charlie	Bray		June	Jukes		Mary	Ruston
Kevin	Bray		Grace	Kinchin		Andrea	Scarfe
Sue	Brear		Sylvia	Landells		Pauline	Scholey
Melody	Brewer		Anne	Lane		Paddy	Sheeran
Kate	Broughton		Rita	Lee		Gloria	Simons
Emma	Browne		Stefan	Lesnianski		Matthew	Skelton
Edward	Browning		Daniel	Lipzith		Jude	Smith
Fiona	Butler		John	Liversedge		Katherine	Smith
Patricia	Camm		Chris	Long		Austin	Stanway
Helen	Capocci		Laura	Long		Ken	Stratford
Nick	Carson		Mandy	Long		Matt	Sykes Hooban
Wendi	Carson		Paul	Long		Amy	Thompson
Cecilia	Cass		Stuart	Long		Fiona	Venner
Sam	Clarke		Kathryn	Lunn		Gordon	Vickers
Keith	Collridge		Philip	Marken		Victoria	Walker
James	Corah		Bea	Marshall-Ngan		Neil	Walshaw
Eric	Cox		Amy	McAbendroth		Anna	Warble
Barbara	Daines		Sam	Meadley		Ken	Waterworth
Kay	Davis		Jean	Mellor		Sheila	Waterworth
Simon	Dawson		Joan	Midgley		Wallace	Wheatley
Jonathan	De Aston		Sue	Mills		Mike	Winter
Robin	Edwards		Elizabeth	Minkin		Rose	Wood
Connor	Flannigan		Dean	Mitchell		Barbara	Wright
Paul	Foster		Jane	Moran		Vic	Wyatt
Natalia	Gerodetti		Roger	Moran		Lucinda	Yeadon
Dave	Gilbert		Peter	Owen		Freya	Young
Lydia	Gregory		Michael	Park			

**Companies:** Corporate Estates Group, Kirkstall Valley Park, Vantage

**Community Groups:** Burley Top, Burley Village, Claytons, Gilberts & Sandford Road, HWCA, HAVA, Kirkstall Valley, Spen Hill, Moor Grange / West Park, QTARA

**Councillors:** John Illingworth, Fiona Venner, Lucinda Yeadon